

Diego Valente

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Education

Bachelor's in accounting Expected Grad. June 2029 University of Nevada, Reno

General Education Degree High School

Experience

Centinela Insurance – Reno, Nevada

August 2024-Present

Customer Service Representative

- Monitored daily policy reports to ensure all our customers' policies stay active and in order, resolving any error or problem promptly to avoid coverage lapses fines.
 - Communicated with clients via calls, mail, or emails, providing fast solutions and maintaining high customer satisfaction.
 - Maintained accurate client records and policy information, to keep a continuous coverage and avoid any company issues.
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Skills

- Fluent Spanish
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